

WEEKEND COORDINATOR POSITION

OVERVIEW

St. Patrick Parish is seeking a part time Weekend Coordinator to ensure that weekend masses and other liturgies run as smoothly as possible. The job requires working with clergy, staff, ministry teams and volunteers to ensure the quality of liturgical events, serving as the communications hub and overall coordinator. The right candidate must be a practicing Catholic and share the parish vision of both growing disciples within the parish and reaching those who don't know Christ. Weekend and some occasional weeknight hours are required of this position. No experience necessary; training will be provided.

Ideal candidate must be able to take initiative, work as a team player, and have excellent interpersonal and communication skills. Detailed job description available upon request. Please send job application and/or resume to humanresources@stpatrickyorkville.org.